

COLD ASTON PARISH COUNCIL
2 The Old Chalet, Station Road, Bourton on the Water, Glos. GL54 2ER
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Present: Cllr Bullock (chair)
Cllr Minns
Cllr Acland
Cllr Morris

Clerk D Hunt

3 members of the public

The members of the public declared that they had attended so that they could answer questions about their planning applications which were agenda items 6 & 7. The Council took the opportunity to clarify some details about these.

The Meeting opened at 06:52pm

DRAFT MINUTES OF COLD ASTON PARISH COUNCIL MEETING 8THNOVEMBER 2017

1. **Apologies:** County Cllr P. Hodgkinson & District R Keeling both sent apologies.
2. **D. Toogood signed a declaration of office and presented her register of Interests.** Cllr Bullock thanked her for agreeing to be a Councillor and welcomed her to the meeting.
3. **Declarations of Interest**
 - a) To declare any personal interests in items on the agenda and their nature. There weren't any
 - b) To declare any prejudicial interest in items on the agenda and their nature. There weren't any
 - c) To review Registers of Interest
 - d) They weren't any
 - e) New Cllr Toogood to sign declaration of office and fill in Register of Interests form. This had been dealt with in item 2.
4. **Minutes:** To approve the minutes of the Parish Council meeting held on the 20th September 2017. These were approved and signed.
5. **Reports from District and County Councillors.** There weren't any.
6. **To decide what if any comments to make about planning application 17/04064/FUL;** Erection of a dwelling (ancillary accommodation to Sweetslade Cottage) at Sweetslade Cottage Cold Aston Cheltenham Gloucestershire GL54 3BL – *The Council decided that they didn't wish to make any comment.*

Minute reference 05/2018signed.....date.....

- 7. To decide what if any comments to make about planning application 17/04253/FUL;** Erection of single storey rear extension, and enlargement of existing porch to provide new glazed entrance at The Leasows Cold Aston Cheltenham Gloucestershire GL54 3BN. *The Council decided that they didn't wish to make any comment. The Clerk apologised for inserting the incorrect planning application reference.*
- 8. Progress reports (for information)**
- a) Clerk
 - b) Highways – The Clerk read out the replies to the questions raised by The Council with Gloucestershire highways re on going issues. Cllr Morris reported that he had acted on this with regard to the speed radar sign and was now awaiting a quote for hiring a speed data machine.
 - c) Allotments – Cllr Minns pointed out that The Allotment Holders meeting had been reported back. The rain catching experiment was still work in progress. The Clerk reported that all rents had been collected now.
- 9. To decide whether to go ahead with purchase of weed suppressant membrane for vacant plots.** A quote had not yet been received.
- 10. To decide if the Council should take responsibility for mowing the verges;** The Council decided that they would like to take over mowing the verges. The Clerk was asked to write to Gloucestershire Highways asking for a contract and detailed maps of the areas to be mown.
- 11. To review the Financial regulations, risk assessment & asset register.** After some discussion about alterations these documents were reviewed and adopted with some amendments.
- 12. To receive the report of the Poor Lots Charity;** It was reported by Cllr Acland that approximately £300 had been made but a more detailed report would be given at year end 17 in March 2018.
- 13. To decide who will be the recipients of the poor lots fuel charity for winter 2016/17 and the amount to be given.** It was decided that £150 would be distributed to two parishioners who satisfied the criteria for donation of funds
- 14. To set the budget for 2018/19**
It was decided to continue to have an ear marked fund of £4000 towards the cost of setts work.
Budget allocations for 2017/18 were set as;
Clerk's salary £1500
Office expenses £50
Insurance £380
Annual Audit £250
Mowing costs £1300
Subscriptions & training Courses £175

Miscellaneous £75
Allotments £350
Asset Maintenance £250
Road safety signs £3,500
Web site £100

*The Council decided to request a precept of £4,250
The Council acknowledged that if this budget would have an expected overspend but felt that the contingency fund was ample to deal with this, without having to increase the precept.*

15. Financial;

- a. To approve payment to the Clerk for wages Sept - £159.50 October - £39.94 & reimburse postage costs of book 1st Class stamps £7.80
TOTAL £207.24 – This was approved
- b. To approve payment to Cottage garden services for mowing fees for September - £132 & October £132- this was approved
- c. To approve payment to GRCC for 47 responses to housing survey - £28.32 – This was approved
- d. To agree the Bank reconciliation as;
Treasurer’s account - £25,843.55 to 29.09.2017 – This was agreed
Community fund - £8445.10 to 01.01.2015 – This was agreed.

16. Date of next meeting: The date of the next meeting was confirmed as January 10th 2018 at 6.45 p.m.

The meeting closed at 07:44pm

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender, gender identity, race, religion or belief and sexual orientation), Crime and Disorder, Health and Safety and Human Rights.