

**COLD ASTON PARISH COUNCIL**  
2 The Old Chalet, Station Road, Bourton on the Water, Glos. GL54 2ER  
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Present: Cllr Bullock (chair)  
Cllr Minns  
Cllr Acland  
Cllr Morris

The Meeting opened at 06:45pm

**DRAFT MINUTES OF COLD ASTON PARISH COUNCIL MEETING 12<sup>TH</sup> JULY 2017**

1. **Apologies:** These were accepted from County Cllr Hodgkinson & D Hunt the Parish Clerk.
2. **Declarations of Interest**
  - a) To declare any personal interests in items on the agenda and their nature.  
*There weren't any.*
  - b) To declare any prejudicial interest in items on the agenda and their nature.  
*There weren't any.*
3. **Minutes:** The minutes of the Annual Parish Council Meeting and the Annual Parish meeting held on May 17<sup>th</sup> 2017 were both approved and signed.
4. **Reports from District and County Councillors;** There weren't any.
5. **TO DECIDE WHAT IF ANY COMMENTS TO MAKE ABOUT PLANNING APPLICATION 17/02320/FUL;** Demolition of existing conservatory and erection of an extension to rear. Dormer window to rear. Replacement garage at The Chenies Fosseway Bourton-On-The-Water Cheltenham Gloucestershire GL54 2LE  
The Council decided not to make any comment.
6. **To discuss with representatives from GRCC and CDC the results of the recent housing needs survey and decide what actions to take resulting from this.**  
Martin Hutchings presented his report and findings. After considerable discussion, the PC will now look into a) establishing a charitable Trust and b) make enquiries regarding a suitable site.
7. **Progress reports (for information)**
  - a) Clerk – no report
  - b) Highways - Highways survey was not completed as it was aimed at Amey who are not a direct point of contact for Cllr Morris. There will be a road closure on The Notgrove to Cold Aston Road for top dressing in due course. Watch for signs put up by the Council/Amey in the vicinity of the works to indicate when the work will take place.
  - c) Allotments – see item 8 on the agenda

Minute reference 03/2018signed.....date.....

8. **To decide whether to purchase weed suppressant membrane for the vacant plots on the allotments.** This item was postponed for discussion at The September Parish Council Meeting.

9. **Financial;**

- a. To approve payment to the Clerk for wages May 2017 £113.10 & June 2017 - £34.63 , refund postage costs of £9.10  
*These were approved*
- b. To approve payment to Cottage garden Services for grass cutting; May 2017 - £132.00, June 2017 - £162.00.  
*These were approved*
- c. To approve payment for printing of Housing Needs Survey - £30.20  
*This was approved*
- d. To approve payment to AON Insurance of £8.35 the owed amount from the annual premium (due to an increase in Tax)  
*This was approved*

10. **Date of next meeting:** The date of the next scheduled meeting was confirmed as September 13<sup>th</sup> 2017 at 6.45 p.m., following the Annual allotment holder's meeting

The meeting closed at 07:27pm

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender, gender identity, race, religion or belief and sexual orientation), Crime and Disorder, Health and Safety and Human Rights.*