

**COLD ASTON PARISH COUNCIL**  
**2 The Old Chalet, Station Road, Bourton on the Water, Glos. GL54 2ER**  
**Email; [coldastonpc@outlook.com](mailto:coldastonpc@outlook.com), tel; 01451 810966**

June 15th 2018

**To all Councillors**

You are hereby summoned to a meeting of the Parish Council to be held on **Wednesday, June 20th 2018 at 6.45pm** in the Village Hall, Cold Aston.

**Public Participation**

From 6.45 pm for a period of not more than 15 minutes, the council will receive questions and comments from parishioners. At the Chairman's discretion, the meeting may begin before 7.00 pm if no members of the public are present.

**AGENDA**

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Declarations of Interest**
  - a) To declare any personal interests in items on the agenda and their nature.
  - b) To declare any prejudicial interest in items on the agenda and their nature.
3. **Minutes:** To approve the minutes of the Annual Parish Council Meeting and the Annual Parish meeting held on May 9<sup>th</sup> 2018
4. **Reports from District and County Councillors**
5. **TO DECIDE WHAT IF ANY COMMENTS TO MAKE ABOUT PLANNING APPLICATIONS; -**  
**18/01027/FUL** - Full Application for Erection of two-storey extension, alterations to existing entrance, demolition of kitchen projection and covered link to outbuilding, conversion of existing outbuilding to annex cum home office with associated parking and landscaping at Blacksmiths Aston Grove Cold Aston Cheltenham Gloucestershire  
  
**18/01567/FUL** - Replacement of disused corrugated lean-to store with new WC building in south-east corner of churchyard AT St Andrews Church Cold Aston Gloucestershire GL54 3BN
6. **To discuss the proposal of 10 holiday lets at Hazleton, Old Gloucester Road**
7. **Progress reports** (for information)
  - a) Clerk
  - b) Highways
8. **Allotments;** to discuss and decide what to do about a water supply and to discuss maintenance of the boundary wall with Hathaway House.
9. **To review Standing Orders**
10. **To discuss and adopt the Data Protection Policy**

11. To discuss and adopt the Management of Information Policy
12. To consider what to do about the Poor Lots/Fuel Poverty Charity in the Long Term
13. To approve the report of the Internal auditor
14. The Annual Return for 2017/18 ;
  - i) To approve the Annual Governance Statement for 2017/18
  - ii) To approve the accounting statements for 2017/18
  - iii) to authorise the Chairman and Clerk to sign where required
15. Financial;
  - a. To approve payment to the Clerk for wages May 2018 £181.20 & refund postage costs of £7.80
  - b. To approve payment to Cottage garden Services for grass cutting; May 2017 - £132.00, & to allow the Clerk to *pay invoices for June, July & August as long as each invoice does not exceed £145*
  - c. To approve payment for purchase of dog waste bins CDC - £504.00
  - d. To review the annual donation to the Village Hall
  - e. To decide whether to make donation to Cotswold Friends
  - f. To agree the Financial report for May 31<sup>st</sup> 2018
  - g. To agree the Bank reconciliation as;  
Treasurer's account - £27,270.46 to 14.06.2018  
Community fund - £8445.10 to 01.01.2015
16. **Date of next meeting:** To confirm the date of the next meeting that is scheduled for September 12<sup>th</sup> 2018 at 6.45 p.m., following the Annual allotment holder's meeting

Signed

D Hunt

Clerk to Cold Aston Parish Council

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender, gender identity, race, religion or belief and sexual orientation), Crime and Disorder, Health and Safety and Human Rights.*