

**COLD ASTON PARISH COUNCIL**  
**2 The Old Chalet, Station Road, Bourton on the Water, Glos. GL54 2ER**  
Email; [coldastonpc@outlook.com](mailto:coldastonpc@outlook.com), tel; 01451 810966

3rd May 2019

**To all Councillors**

You are hereby summoned to the **Annual Meeting of the Parish Council** to be held on **Thursday, 9<sup>th</sup> May 2019**, at the Village Hall, Cold Aston, at **7.15pm**.

**AGENDA**

1. **To elect a Chairman** (the Declaration of Acceptance of Office will be signed)
2. **To elect a Vice Chairman** (the Declaration of Acceptance of Office will be signed)
3. **To submit register of interests from all Councillors and declarations of office from all Councillors**
4. **To receive apologies**
5. **Declarations of Interest**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interest and new Councillors to fill out register of interest forms
  - b. To declare any personal interests in items on the agenda and their nature.
  - c. To declare any prejudicial interest in items on the agenda and their nature.
6. **To approve the minutes of the meeting held on 10<sup>th</sup> April 2019**
7. **To allocate councillor responsibilities in respect of:**  
Allotments; Grass cutting; Highways; Trees; Finance; Parish Plan.
8. **To appoint representatives or nominees to outside/partnership bodies:**  
Fayre, School, Village Hall, Tree Warden, Snow Warden
9. **To decide what if any comments to make about planning applications;**
  - a) **19/01155/FUL**; Demolition of Nissen hut, erection of 2 holiday let lodges (each containing 4 units of accommodation) and associated works at Land North East Of Hazelton Fosseyway Bourton-On-The-Water Gloucestershire
  - b) **19/00946/FUL**; Removal of existing buildings and erection of barn at Seabrook Old Gloucester Road Bourton-On-The-Water Cheltenham Gloucestershire GL54 3BH

**10. To confirm the next meeting as May 22nd 2019 at 6.45p.m.**

Debbie Hunt  
Clerk to the Council

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender, gender identity, race, religion or belief and sexual orientation), Crime and Disorder, Health and Safety and Human Rights.*