

COLD ASTON PARISH COUNCIL
2 The Old Chalet, Station Road, Bourton on the Water, Glos. GL54 2ER
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4th May 2018

To all Councillors

You are hereby summoned to the **Annual Meeting of the Parish Council** to be held on **Wednesday, 9th May 2018**, at the Village Hall, Cold Aston, at **7.00pm**.

AGENDA

- 1. To elect a Chairman** (the Declaration of Acceptance of Office will be signed)
- 2. To elect a Vice Chairman** (the Declaration of Acceptance of Office will be signed)
- 3. To receive apologies**
- 4. Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interest and new Councillors to fill out register of interest forms
 - b. To declare any personal interests in items on the agenda and their nature.
 - c. To declare any prejudicial interest in items on the agenda and their nature.
- 5. To approve the minutes of the meeting held on 11th April 2018**
- 6. To decide what if any comments to make about planning application 18/01184/FUL;** Full Application for Erection of single-storey side extension and replacement dormer windows to existing outbuilding at Redmans Farm Aston Grove Cold Aston Cheltenham Gloucestershire
- 7. To receive update on request for another two dog poo bins and make any decision on this if necessary.**
- 8. To allocate councillor responsibilities in respect of:**
Allotments; Grass cutting; Highways; Trees; Finance; Parish Plan.
- 9. To appoint representatives or nominees to outside/partnership bodies:**
Fayre, School, Village Hall, Tree Warden, Snow Warden
- 10. The Annual Return for 2017/18 ;**
 - i)To approve the Annual Governance Statement for 2017/18**
 - ii)To approve the accounting statements for 2017/18**
 - iii) to authorise the Chairman and Clerk to sign where required**

- 11. To approve Payment for**
- a) The Clerk April 2018 - £140.40 reimburse £2.25 for purchase of Lever Arch file & £3 for purchase of file dividers
 - b) Cottage Garden Services for grass cutting April 2018 - £132
 - c) Aon Local Council Insurance 2018 - for third year of 3 year agreement anticipated approximately £370.00
 - d) The Village Hall donation towards heating & lighting £25

12. To confirm the next meeting as July 11th 2018 at 6.45p.m.

Debbie Hunt
Clerk to the Council

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender, gender identity, race, religion or belief and sexual orientation), Crime and Disorder, Health and Safety and Human Rights.