

COLD ASTON PARISH COUNCIL
2 The Old Chalet, Station Road, Bourton on the Water, Glos. GL54 2ER
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Present: Cllr Bullock (chair)
Cllr Minns
Cllr Acland
Cllr Morris

Parish Clerk - D Hunt
Guest Martin Hutchins from GRCC

The Clerk apologised for forgetting that the Village Hall was unavailable for this meeting due to refurbishment. Thanks were expressed to the Church for allowing the meeting to be held there instead.

There were 0 members of the public in attendance.

The Chair formally opened the meeting at 6.46 pm.

Draft Minutes of the meeting held on April 12th 2017

1. **Apologies:** These were accepted from District Cllr Keeling and County Cllr Hodgkinson.
2. **Declarations of Interest**
 - a) To declare any personal interests in items on the agenda and their nature.
There were none.
 - b) To declare any prejudicial interest in items on the agenda and their nature.
There were none.
3. **Minutes:** The minutes of the Parish Council meeting held on the 8th March 2017 were approved and signed.
4. **Reports from District and County Councillors;** District Cllr Keeling wished to inform the Council of the following;
 - The CDC had frozen the Districts share of Council Tax
 - Car parking charges in the main towns were frozen and free parking after 3pm was retained until March 2018
 - £225,000 was allocated for adding a deck to the Waterloo Car Park in Cirencester
 - £42,000 was allocated for the Planning teams enforcement capability
 - Each District Councillor had £750 for celebrations for the centenary end of WW1 & £2,000 for assisting the purchase of defibrillators
 - £100,000 was allocated for flood relief schemes
 - The Council was continuing to work with West Oxfordshire, forest of Dean & partly with Cheltenham to reduce costs
 - It was likely that the tour of Britain Cycle race would go through parts of the Cotswolds

Minute reference 01/2018signed

.....date.....

5. **To discuss affordable housing in the locality;** Martin explained to the Council that in order for any affordable housing to be built in smaller parishes, one had first to establish that there was a need. GRCC could support this by sending out a questionnaire to all households within a parish, analysing the results and then producing a report. Once a need had been established then one could explore potential sites within a parish and access funding as there were some grants available. Once built housing was usually rented and occasionally on a percentage part buy part rent scheme. There were restrictions placed on whom was eligible to live in the property and that the property remained as affordable housing. The Council asked GRCC to send the questionnaire.

6. **Progress reports (for information)**
 - a) Clerk; The Clerk gave a brief feedback on the planning training that she had attended in March.
 - b) Highways; Concerns were raised over the leaf debris around the School area in the autumn. Cllr Bullock will speak with Cottage garden services to see if they would be able to clear some of this. Cllr Bullock alerted other Cllrs to the presence of new warning signs re tractors turning on the A436. He was concerned at where they had been placed because they impeded the view of tractor drivers when turning onto the A436.
 - c) Allotments; There was nothing to report.

7. **To decide what if any comments to make about Planning Application 16/00986/FUL;** *Alterations and extensions to the side and rear of the dwelling at Hathaway House Cold Aston Cheltenham Gloucestershire GL54 3BW* – The Clerk apologised for this item being on the agenda. A decision had already been made and when the notification had been sent it was not clear that it was an amendment to the original plan.

8. **The Annual Return for 2016/17;**
 - i) **To approve the Annual Governance Statement for 2016/17** – These were approved.
 - ii) **To approve the accounting statements for 2016/17** – an error was noticed with statement 8. The Clerk was asked to rectify this. These were approved subject to the amendment to statement 8.
 - iii) **To approve the report of Mr R Steel (the internal Auditor) on the 2016-2017 accounts** - This was approved. The Clerk had investigated Mr Steel's concerns about the trees. Aon insurance had confirmed they were not liable for payments for clearing up fallen trees/branches, and that they would consider payments for damage caused by fallen trees as long as the Council had not been negligent in its duties.

 - iiii) **to authorise the Chairman and Clerk to sign where required** –The Council authorised the Chair and Clerk to sign the Audit of year end 2017 after the amendment had been made to statement 8 on the accounting statements.

9. **Financial;**
 - a. To approve payment to the Clerk for wages March 2016 - £173.70

The clerk explained why this was higher than usual. Payment was approved.

- b. To approve payment to GAPTC for understanding planning training; £50 – This was approved
- c. To approve payment to Cottage garden Services for grass cutting MARCH 2017 - £66 – The payment of £66 was approved.

10. Date of next meeting: The date of the next meeting was altered to May 17th 2017 at 7.00 p.m., due to Cllr availability. This will be the First Parish Council Meeting followed by the Annual Parish Meeting at 7.30pm .

The meeting closed at 7:46pm

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender, gender identity, race, religion or belief and sexual orientation), Crime and Disorder, Health and Safety and Human Rights.

